WELCOME
A happy New Year and warm welcome to students, parents, carers and staff as we commence 2017. We welcome in the Junior School Chayse, Damon, Emilie-Jada, Fatima, Harrison, Jade, Jessica, Job, Leilani, Samuel and Tyler; in the Middle School Charla, Cassidy and Lee and Cathy, Chenoa, Ethan, Prue and Xanda in the Junior Secondary School.
Additionally we welcome to our teaching staff Jess, Greg and Stephanie, and Ben, Roshan and Fiona to teacher aide staff. We are awaiting final class and teaching numbers. We expect this process to be finalised by the end of February.

MEAL PREPARATION
There have been many discussions among staff and it has been tabled at a P and C meeting about staff involvement in meal preparation at TCLC. In some classes staff are spending up to 90 minutes a day preparing meals for students in their class. Some of this preparation involves staff making sandwiches, staff heating meals, staff removing food from packaging to heat, staff deboning whole chickens and staff bagging bulk food into smaller meal sizes.

From the commencement of this year, staff are no longer undertaking the meal preparations outlined above where the students have the capacity to do so themselves. For parents/carers students will need to be provided with lunch boxes which are “self-sufficient”. The following is a guide to a “self-sufficient” lunchbox. They
- Contain a frozen drink or ice block to keep food cool, and or
- Insulated to keep a meal/soup warm
- Any meal/snack/sandwich needs to be prepared for students to eat with no/limited preparation for staff
- Fruit to be peeled and cut ready for eating and
- Food items to be wrapped or stored in packages or containers that can be accessed by students with no/limited assistance from staff

Microwaves will gradually be removed from the classrooms as a workplace health and safety control. The self-sufficient lunch box will mean curriculum time will be increase with a reduction of time used for preparing and serving of lunches.

Throughout 2017, we will be developing and implementing a Smart Choices/Healthy School program and I am looking forward to working with the school community on this extremely important strategy promoting healthy, independent young people for our future and increasing curriculum teaching time.

A big thank you to those parents who have supported the new guidelines. Please note all parents/carers are to follow meal preparation guidelines.
STUDENT ARRIVAL AND DEPARTURE

The new parent pick up area in Burt Street has been an overwhelming success. All students, no matter what mode of transport are exiting the school calmly and safely. We would like to thank parents for their support in following traffic procedures when collecting students.

Please be reminded:

- Safety is paramount. Parent/Carer driver's are to remain in their vehicles until they reach a parking bay before exiting their vehicle.

- If parents wish to collect their child early (before the end of school bell) they will need to park in the administration carpark in Thompson Street and walk in to collect and sign their child out.

IMPORTANT DATES

Tuesday 14 February - Immunisation Clinic